TERRACOTTA DESIGNS

# INSTALLATION INSTRUCTIONS

Installation Guide

Standard Chain-Hung Chandelier

Valenza Chandelier

ITEM# H26104-58

**IMPORTANT SAFETY INSTRUCTIONS**

1. These instructions are provided for your safety. Read them carefully and completely before installing the chandelier.
2. THIS PRODUCT MUST BE INSTALLED IN ACCORDANCE WITH APPLICABLE CODES BY A QUALIFIED PERSON FAMILIAR WITH THE CONSTRUCTION AND OPERATION OF THE PRODUCT AND THE HAZARDS INVOLVED.
3. This fixture requires six (6) E12-base bulbs, 40 W maximum per bulb (not included).
4. To reduce the risk of fire, do not exceed the maximum wattage shown on the fixture label.
5. Suitable for indoor, dry locations only.
6. Connect only to a grounded, 120 V single-phase branch circuit.
7. Keep the fixture, packaging, and small parts away from children.

**WARNING:**

- Turn off the electrical supply at the main circuit panel before installation. Verify that the power is off before touching any wiring. Do not restore power until the chandelier is completely assembled and installed.
- To reduce the risk of fire, electric shock, or personal injury, turn off the chandelier and allow it to cool before replacing a bulb. Do not touch a bulb while the fixture is on or look directly at a lit bulb.
- Keep flammable materials away from the bulbs.

**PRE-ASSEMBLY:**

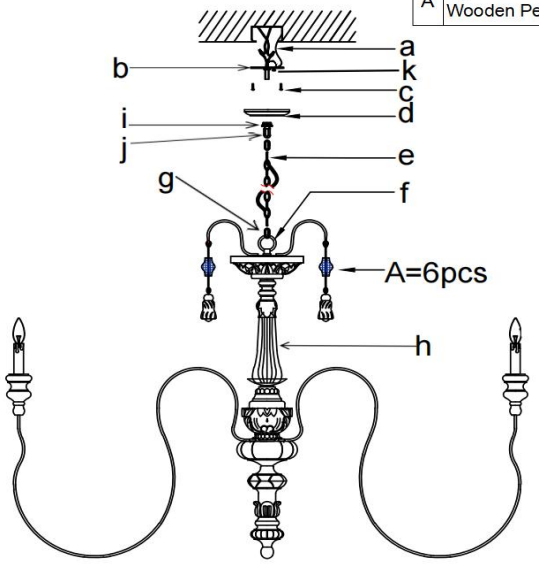
- Remove all parts and hardware from the carton and protective packaging. Do not discard any contents until installation is complete.
- Due to the fixture's size and weight, a minimum of two qualified installers and an appropriate lifting device are required. Do not lift or suspend the chandelier by its electrical wires.

**TOOLS REQUIRED (NOT INCLUDED):**

Phillips screwdriver, slotted screwdriver, wire strippers, slip-joint pliers, measuring tape, adjustable wrenches, and wire cutters.

## CHANDELIER INSTALLATION

| | | |
|---|---|---|
| a | Wire Connectors | 3pcs |
| b | Mounting Plate | 1pc |
| c | Mounting Screws | 2pcs |
| d | Canopy | 1pc |
| e | Chain(120") | 1pc |
| f | Fixture Loop | 1pc |
| g | Quick Link | 2pcs |
| h | Fixture Body | 1pc |
| i | Collar Ring | 1pc |
| j | Collar Loop | 1pc |
| k | Ground Screw | 1pc |
| A | Type A Wooden Pendants | 6pcs |




1. **Unpack the Fixture:** Carefully remove all parts from the carton and place them on a clean, soft surface to prevent damage.
2. **Turn Off Power:** Turn off the electrical supply at the main circuit panel and verify that the power is off.
3. **Set the Hanging Height and Attach the Chain:** Determine the desired hanging height and shorten Chain (e), if necessary. Using one Quick Link (g), connect the lower end of Chain (e) to Fixture Loop (f). Using the second Quick Link (g), connect the upper end of Chain (e) to Collar Loop (j). Close and securely tighten both Quick Links (g).
4. **Route the Fixture Wires Through the Upper Components:** Route the fixture wires and ground wire through Fixture Loop (f) and Chain (e), then through Collar Loop (j) and Canopy (d). Leave sufficient wire length for the electrical connections. Do not twist, pinch, or damage the wires.
5. **Prepare the Mounting System:** Unscrew Collar Ring (i) from Collar Loop (j), then lower Canopy (d). Secure Mounting Plate (b) to a listed outlet box using the two Mounting Screws (c). Ensure that the outlet box is properly rated for the fixture weight. If the outlet box is not adequately rated, secure the mounting plate directly to the building structure using suitable hardware.
6. **Prepare the Fixture Wires:** Carefully unwind the fixture wires. Trim excess wire while leaving sufficient length to reach the junction box. Strip approximately 5/8 in. (16 mm) of insulation from the end of each wire.
7. **Make the Electrical Connections:** Connect the fixture ground wire (bare copper or green) to the building ground wire with the supplied wire connector.
   - Connect the fixture neutral wire, labeled "N," to the white building neutral wire.
   - Connect the fixture hot wire, labeled "L," to the black building hot wire.

   CAUTION: Do not reverse the hot and neutral connections.
8. **Complete the Wiring and Install the Canopy:** Confirm that all wire connectors are tight, then carefully place the wires inside the junction box without pinching them. Raise Canopy (d) to the ceiling and secure it by tightening the Collar Ring (i) onto Collar Loop (j). Confirm that the canopy sits flush against the ceiling.
9. **Level and Inspect the Fixture:** Confirm that the fixture is level and Canopy (d) sits flush against the ceiling. Verify that the chain, all quick links, collar loop, collar ring, screws, and mounting hardware are securely fastened.
10. **Install the Bulbs:** Install six (6) E12-base bulbs, 40 W maximum per bulb. Do not exceed the wattage shown on the fixture label. Keep the power off during installation.
11. **Hang the Wooden Pendants**: Hang the six Wooden Pendants (A) on Fixture Body (h), as shown in the drawing.
12. **Final Inspection and Testing:** Confirm that all wooden pendants are securely attached to Fixture Body (h), all tools and packaging have been removed, and no wires are exposed or pinched. Restore power and test the fixture.

**Maintenance**

- **Disconnect power before cleaning.**
- **Clean with a soft dry cloth only.**
- **Periodically inspect chain links, quick links, and mounting hardware to ensure they remain secure.**
- **Do not use abrasive cleaners or solvents.**

## INSTALLATION CHECKLIST:

☐ Outlet box securely fastened to building structure
☐ Mounting plate securely installed
☐ Suspension chain and quick links securely fastened
☐ Fixture hanging level
☐ Electrical connections completed
☐ Ground wire connected
☐ Wire connectors secure
☐ Wiring safely tucked into junction box
☐ Canopy installed flush to ceiling
☐ All wooden pendants are securely attached to the fixture body
☐ Fixture tested successfully